



# Veteran Student Checklist

Important Steps	How to Complete	Campus Location for further assistance
<b>1. Apply for Admissions to SPCC</b>		
<ul style="list-style-type: none"> <li>▪ Apply to SPCC</li> </ul>	Click <a href="http://www.spcc.edu">Apply Online</a> by visiting <a href="http://www.spcc.edu">www.spcc.edu</a>	Admissions
<ul style="list-style-type: none"> <li>▪ Request Official Transcripts               <ul style="list-style-type: none"> <li>○ High School or GED</li> <li>○ Other Colleges</li> <li>○ Military Transcripts</li> </ul> </li> </ul>	Contact your previous High School, Colleges, or <a href="http://jst.doded.mil/official.html">JST website</a> to request transcripts ( <a href="https://jst.doded.mil/official.html">https://jst.doded.mil/official.html</a> )	Mail transcripts to: SPCC Admissions P O Box 126 Polkton, NC 28135
<ul style="list-style-type: none"> <li>▪ Take placement test (if applicable)</li> </ul>	Visit <a href="http://www.spcc.edu">www.spcc.edu</a> to schedule an <a href="#">appointment</a>	
<b>2. Set up your VA Education Benefits</b>		
<ul style="list-style-type: none"> <li>▪ Apply for GI Bill Benefits online</li> </ul>	Visit <a href="https://benefits.va.gov/gibill/">VA Website</a> and click Applying for Benefits ( <a href="https://benefits.va.gov/gibill/">https://benefits.va.gov/gibill/</a> )	Financial Aid
<ul style="list-style-type: none"> <li>▪ Submit your Certificate of Eligibility</li> </ul>	Once you apply for benefits, you will receive a letter detailing your GI benefits (This usually takes 2 weeks). <a href="#">Submit electronically here</a>	Financial Aid
<ul style="list-style-type: none"> <li>▪ Submit your DD-214</li> </ul>	This document details your discharge and service. <a href="#">Submit electronically here</a>	Financial Aid
<ul style="list-style-type: none"> <li>▪ Apply for Financial Aid (optional)</li> </ul>	Complete the <a href="#">FAFSA application</a> and enter SPCC school code of 007985 ( <a href="http://www.fafsa.gov">www.fafsa.gov</a> )	Financial Aid
<b>3. Register for Courses</b>		
<ul style="list-style-type: none"> <li>▪ Meet with an advisor to register for classes</li> </ul>	The <a href="#">advising center</a> accepts walk in, in-person and virtual appointments.	Advising Center
<ul style="list-style-type: none"> <li>▪ Submit your Student Declaration Form</li> </ul>	Submit <a href="#">Student Declaration form Military Benefits Form</a> to streamline benefits process	Financial Aid
<ul style="list-style-type: none"> <li>▪ Submit your course schedule to Financial Aid</li> </ul>	<b>Financial Aid must be aware each time you register and/or change your schedule!</b> <a href="#">Submit electronically here</a>	Financial Aid
<b>4. Pay Tuition Bill and Get Ready for the Semester</b>		
<ul style="list-style-type: none"> <li>▪ Pay your tuition bill by the due date*</li> </ul> <p>* Does not apply to CH 33 or CH 1606 * Not applicable to Chapter 31 (Vocational Rehab), student <u>must provide VR&amp; E Counselor Email address and PO#.</u></p>	*CH 35 Recipients of Dependent Educational Benefits must pay for their classes at the time of registration or ensure they have financial aid in place. The VA does not pay institutions directly, they pay the dependent directly. * Submit your <a href="#">Student Declaration for Military Services Benefits here</a>	Business Office or through your <a href="#">Go Portal</a>
<ul style="list-style-type: none"> <li>▪ Get your SPCC Student ID (Passport) and Parking Pass</li> </ul>	Hours of College Operation are available on <a href="http://www.spcc.edu">SPCC website (www.spcc.edu)</a>	Student Affairs
<ul style="list-style-type: none"> <li>▪ Textbooks Information</li> </ul>	View <a href="#">textbook information</a> here about new BibliU platform	
<ul style="list-style-type: none"> <li>▪ Check <a href="#">Academic Calendar</a> for Important dates, view final schedule and ATTEND CLASS!</li> </ul>	Visit <a href="http://www.spcc.edu">SPCC website (www.spcc.edu)</a> and click <a href="#">Academic Calendar</a> under Academics	SPCC website or through <a href="#">Go Portal</a>