

**Business Administration Certificate (C25120) 18 Total Credit Hours****2021-2022**

<b>Fall Semester – 1<sup>st</sup> Year</b>				
<b>Course Number</b>	<b>Course Name</b>	<b>Lec</b>	<b>Lab</b>	<b>Credit</b>
BUS 115	Business Law I	3	0	3
BUS 137	Principles of Management	3	0	3
MKT 120	Principles of Marketing	3	0	3
<b>Total</b>				<b>9</b>

<b>Spring Semester – 1<sup>st</sup> Year</b>				
<b>Course Number</b>	<b>Course Name</b>	<b>Lec</b>	<b>Lab</b>	<b>Credit</b>
BUS 121	Business Math	2	2	3
BUS 153	Human Resource Management	3	0	3
CIS 110	Introduction to Computers	2	2	3
<b>Total</b>				<b>9</b>