ANNUAL SAFETY AND SECURITY REPORT

For Calendar Year 2025

The Jeanne Clery Campus Safety Act (commonly known as the Clery Act); requires that all postsecondary institutions participating in Title IV student financial assistance programs disclose campus crime statistics and other security information to students and the public. The Violence Against Women Reauthorization Act amendments added requirements that institutions disclose statistics, policies, and programs related to dating violence, domestic violence, sexual assault, and stalking, among other changes. In compliance with these requirements, South Piedmont Community College reports and publishes campus crime statistics, campus offenses, and security measures to all students, employees, and the public by the established deadline each year.

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South Piedmont Community College
2025 Annual Safety and Security Report

Clery Act

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The college may publish the report electronically, but the college must give students, employees, and potential students or employees a paper copy upon request and individually inform them of the availability of the report in electronic format. The college sends official annual notifications of the availability of the new report to all currently enrolled students via their student email address and to all faculty and staff via their official college email address. Contact William Kilgo, Director of Campus Safety, at wkilgo@spcc.edu or 704-272-5347 for clarification or additional information.

Crime Statistics

South Piedmont Community College reports statistics on the following crimes and offenses annually:

- Murder and Non-negligent Manslaughter – the willful (non-negligent) killing of one human being by another
- Negligent Manslaughter - the killing of another person through gross negligence
- Rape – the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females, including instances where the victim is incapable of giving consent
- Fondling - the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity. This offense includes both males and females
- Incest – non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law
- Statutory Rape – non-forcible sexual intercourse with a person who is under the statutory age of consent
- Robbery – taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear

- Aggravated Assault – an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. Usually, this offense occurs by the use of a weapon or by means likely to produce death or great bodily harm
- Burglary – the unlawful entry of a structure with the intent to commit a felony or theft
- Arson – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- Motor Vehicle Theft – the theft or attempted theft of a motor vehicle
- On-campus Arrests for Alcohol, Drug, and Illegal Weapon Violations
- Certain Referrals for Campus Disciplinary Actions for Alcohol, Drug, or Illegal Weapon Violations – if these referrals are included in the report as an arrest, the college does not need to report the referral under this category
- Hate Crimes – includes all the crimes listed as reportable Clery crimes that manifest evidence that the victim was chosen based on one of the categories of bias listed below, plus the following crimes. Hate crimes are defined as criminal offenses that manifest evidence that the victim was intentionally selected because of the perpetrator's bias against the victim
    - Larceny/Theft—includes, pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny
    - Simple Assault—an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness
    - Intimidation—to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack
    - Destruction/Damage/Vandalism of Property (except Arson)—to willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it

Categories of Prejudice:

- Race – a preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind
- Gender – a preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender
- Religion – a preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being
- Sexual Orientation – a pre-formed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation
- Ethnicity – a preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry
- National Origin – a preformed negative opinion or attitude toward a group of people based on their actual perceived country of birth

- Disability – a preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness
- Gender Identity – a preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity
- Dating violence, domestic violence, and stalking (VAWA)
- Dating Violence—Violence committed by a person who is or has been in a social relationship of romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship. It is not limited to sexual or physical abuse or the threat of such abuse.
- Domestic Violence—A felony or misdemeanor crime of violence committed:
    - By a current or former spouse or intimate partner of the victim;
    - By a person with whom the victim shares a child in common;
    - By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
    - By a person similarly situated to a spouse of the victim under domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
    - By any other person against an adult or youth victim who is protected from that person's act under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- Stalking—Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.
- Hazing - Hazing refers to any activity expected of someone joining or participating in a group that humiliates, degrades, abuses, or endangers them. It often involves an imbalance of power and happens regardless of the individual's willingness to participate.

Furthermore, South Piedmont Community College must provide the following geographic breakdowns of the crime statistics:

- On campus
- In a non-campus building or on non-campus property
- On non-campus public property including thoroughfares, streets, sidewalks, or parking facilities that are within the campus or immediately adjacent to and accessible from the campus

The number of crimes determined to be unfounded and removed from crime statistics must be reported.

2023-2025 Criminal Statistics

L.L. Polk Campus

Criminal Offenses

Offense	2023 On Campus	2023 Non-Campus	2024 On Campus	2024 Non-Campus	2025 On Campus	2025 Non-Campus
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	1	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Larceny	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0

Arrests

Violation	2023	2024	2025
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Illegal Weapons Possession	0	0	0

Disciplinary Actions

Violation	2023	2024	2025
Liquor Law Violations	0	0	0
Drug Law Violations	1	0	0
Illegal Weapons Possession	0	0	0

Campus Hazing Incidents

2023	2024	2025
0	0	0

2023-2025 Criminal Statistics

OCH and TFCT Campus

Criminal Offenses

Offense	2023 On Campus	2023 Non-Campus	2024 On Campus	2024 Non-Campus	2025 On Campus	2025 Non-Campus
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Larceny	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
Domestic Violence	0	0	1	0	0	0
Dating Violence	0	0	0	0	0	0

Offense	2023 On Campus	2023 Non-Campus	2024 On Campus	2024 Non-Campus	2025 On Campus	2025 Non-Campus
Simple Assault	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0

Arrests

Violation	2023	2024	2025
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Illegal Weapons Possession	0	0	0

Disciplinary Actions

Violation	2023	2024	2025
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Illegal Weapons Possession	0	0	0

Campus Hazing Incidents

2023	2024	2025
0	0	0

2023-2025 Criminal Statistics

Lockhart-Taylor Campus

Criminal Offenses

Offense	2023 On Campus	2023 Non-Campus	2024 On Campus	2024 Non-Campus	2025 On Campus	2025 Non-Campus
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0

Offense	2023 On Campus	2023 Non-Campus	2024 On Campus	2024 Non-Campus	2025 On Campus	2025 Non-Campus
Non-Forcible Sex Offense	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Larceny	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0

Arrests

Violation	2023	2024	2025
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Illegal Weapons Possession	0	0	0

Disciplinary Actions

Violation	2023	2024	2025
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Illegal Weapons Possession	0	0	0

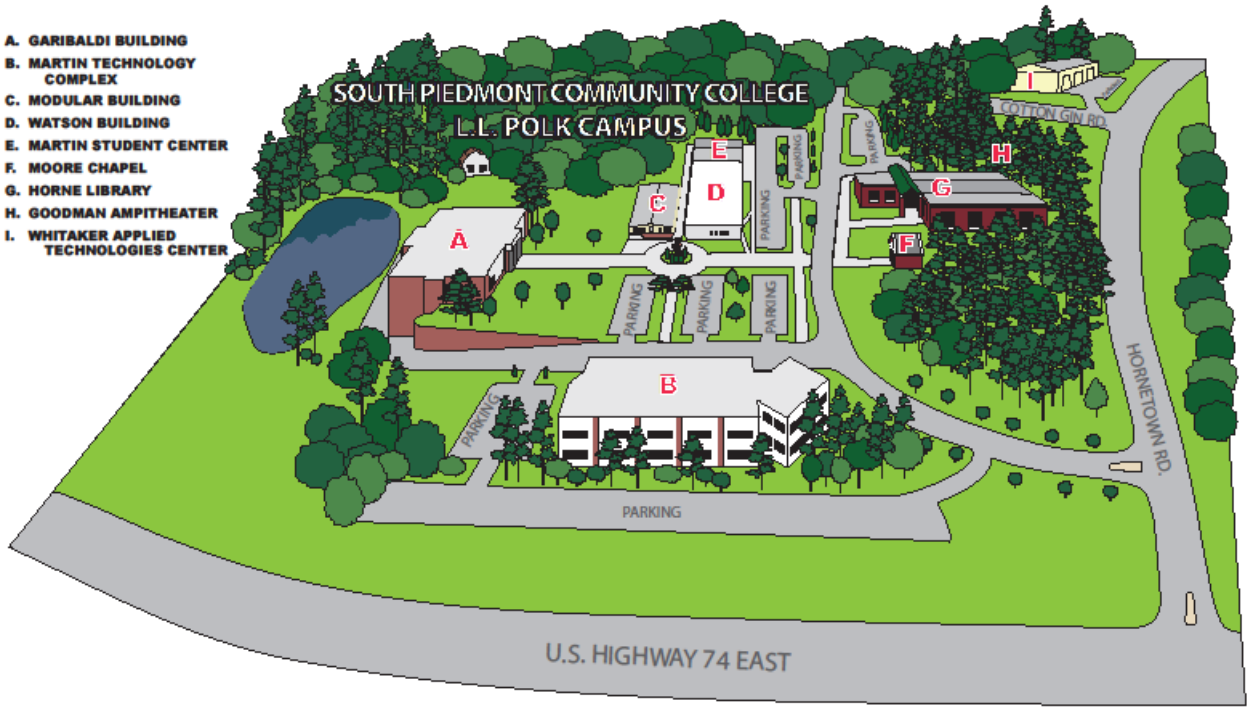
Campus Hazing Incidents

2023	2024	2025
0	0	0

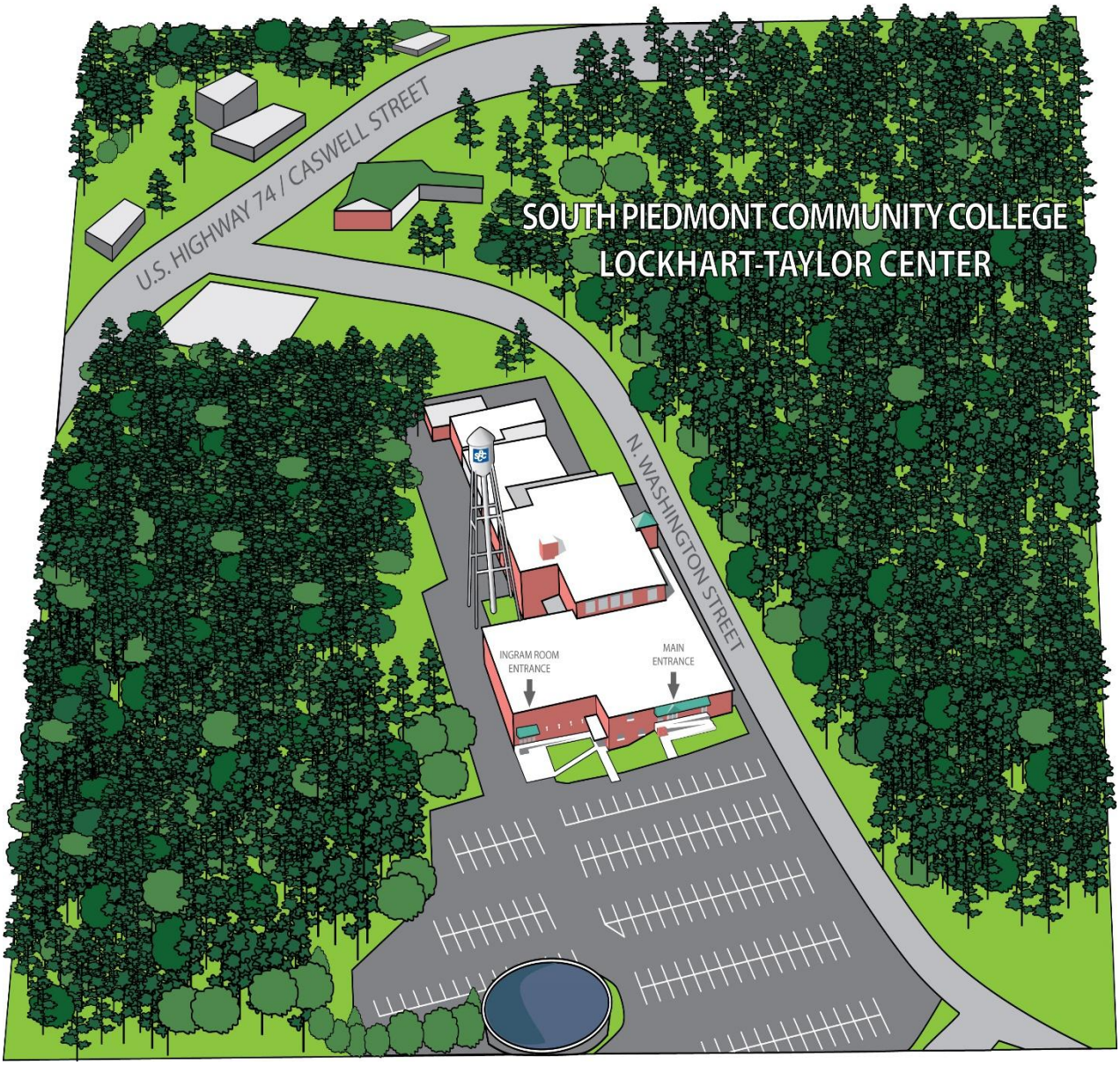
For offenses of domestic violence, dating violence, and stalking, such statistics shall be compiled in accordance with the definitions used in section 40002(9) of the Violence Against Women Act of 1994 (42 U.S.C. 13925(a)). Such statistics shall not identify victims of crimes or persons accused of crimes.

Campus Maps

L.L. Polk Campus

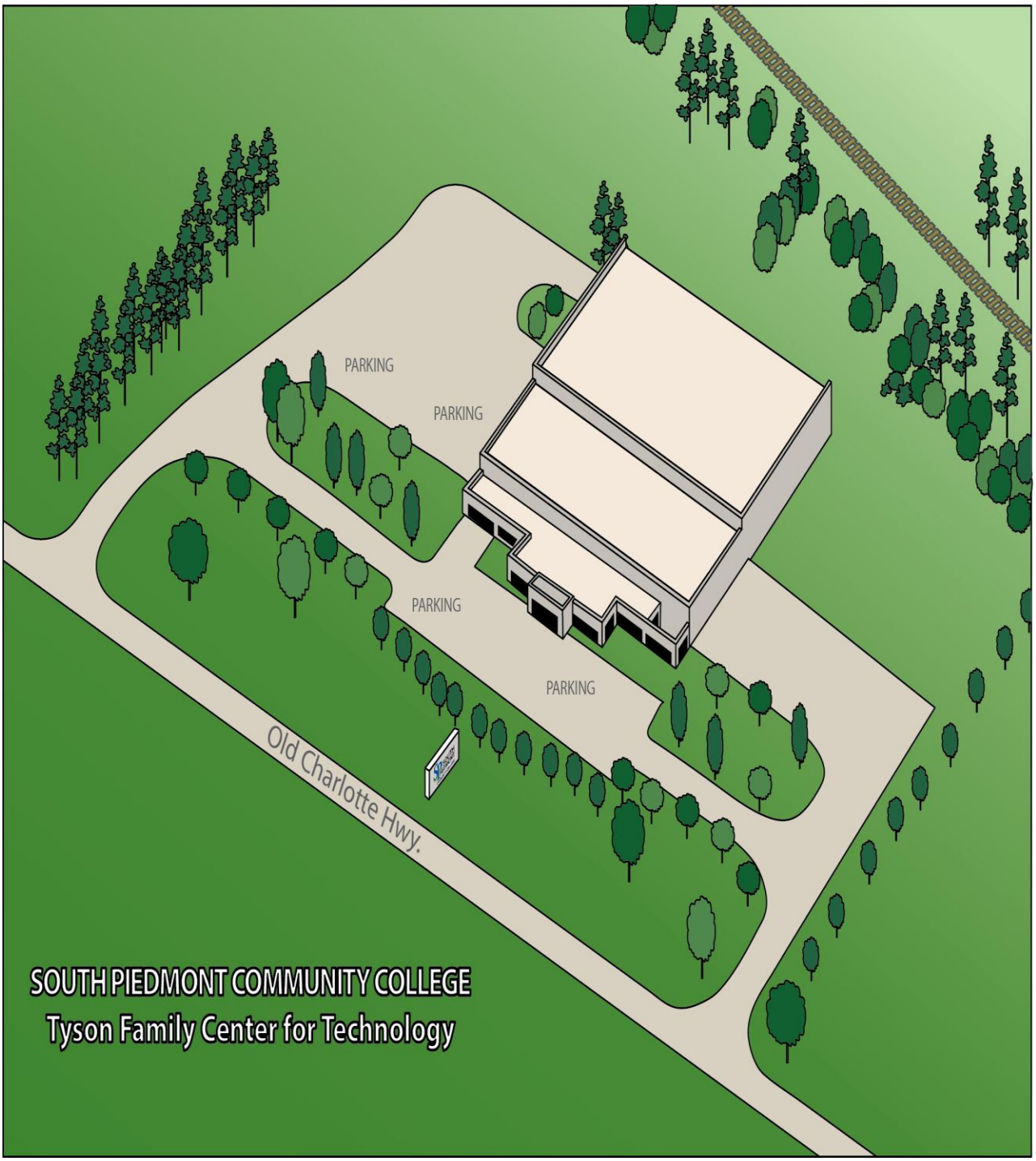


Lockhart-Taylor Center



Old Charlotte Highway Campus

Tyson Family Center for Technology



Campus Security

Campus Security Authorities & Procedures for Reporting Incidents

If you have an emergency or are a victim of a crime, please call 911 immediately.

Refer to previous sections of this report to better understand crimes considered Clery reportable.

If you are a victim of a sexual assault, harassment or biased attack and you do not want to call 911 or you prefer to report this in a discreet manner, please see "Procedure for Reporting and Investigation" in this report for additional contact numbers and information. You can also dial 704-993-2444 to report anonymously on the SPCC tipline.

South Piedmont Community College provides unarmed Campus Safety Officers who are employees of the college. These officers are on our campuses and off-site locations of instruction in Union County. Our Anson County campus locations utilize contracted security services with Weiser Security Services. Security officers that patrol our campuses do not have arrest powers. Additionally, (2) City of Monroe Police Officers are stationed at the Old Charlotte Highway (OCH) Campus, one officer on day shift and the other officer on evening shift. Additionally, we have an Anson County Sheriff's Deputy covering both L.L. Polk and Lockhart Taylor campus during the day. These law enforcement officers are referred to as Campus Safety Law Enforcement Officers or SROs.

SPCC operates a Safety Operations Center (SOC) 7:00am-10:00pm Monday through Thursday, Friday until 5:00pm, and weekends as needed when classes are scheduled. The Safety Operations Center is designed to assist with any emergency or need for information.

Safety Operations Center (SOC)	704-290-5866
Campus Safety Email	campussafety@spcc.edu
L.L. Polk Campus Weiser Security Officer	704-201-0827
Lockhart-Taylor Center Weiser Security Officer	704-690-0944
OCH Campus Police Officer	704-524-3430
L.L. Polk Campus Deputy	704-272-5406
Braswell Building Campus Safety Officer	704-201-0842
Tyson Family Center for Technology Campus Safety Officer	704-201-0836
Main Building Campus Safety Officer	704-201-0843
Building A Campus Safety Officer	704-649-2665
Director of Campus Safety	704-272-5347
Director of Student Advocacy and Accountability/Title IX Coordinator	704-272-5302
AVP of Human Resources / Title IX Deputy Coordinator	704-272-5335

Daily Crime Log

Campus Safety maintains a daily crime log of all crimes reported to the college at each of their campus offices. This information is recorded daily on paper logs maintained in each Campus Safety post. Prior reports are maintained on file in the Safety Operations Center in Building A on the OCH Campus and can be made available for inspection by contacting the Director of Campus Safety at wkilgo@spcc.edu or 704-272-5347.

Information may be withheld from the daily crime log if the release of such information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to evade detection or flee, and/or result in the destruction of evidence.

The crime log covers the most recent 60-day period and is open for public inspection during normal business hours. Crime log information dating back more than 60 days will be made available for inspection within two business days of a written request.

Voluntary, Confidential Reporting

Reporting crimes or emergencies is voluntary, but in the interest of safety for you and others or to prevent the continuance of a crime, you are encouraged to call 911 or Campus Security. Dial 911 to report an emergency or a crime in progress. If you do not wish to call 911, it is recommended you refer to previous sections in this report for the list of numbers and ways to reach a security officer based on your location. You may also dial the Safety Operations Center at 704-290-5866 or the Director of Campus Safety at 704-272-5347.

South Piedmont Community College does not have non-campus organizations or housing, but student organizations may sponsor an event at an off-campus facility. At those times, a college Campus Safety officer or sworn law enforcement officer may be assigned to the event for security purposes. Law enforcement agencies with jurisdiction will respond when 911 is called and a crime or incident is reported. All crimes should be reported for the purpose of investigating the crime, making a timely warning report and for annual disclosure in the crime statistics.

South Piedmont Community College does not have a process for voluntary confidential reporting due to state open-records laws.

If you are the victim of a crime and do not want to pursue action through the college or within the criminal justice system, you may still consider making an anonymous report. Dialing 704-993-2444 assigns Caller ID as “TIPLINE” to provide a way to report anonymously. This phone number is monitored by the Security Operations Center and the Director of Campus Safety during regular business hours. With such information, the college can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime regarding a particular location, method or

assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

According to the 1998 amendments to the 20 U.S.C. Section 1092 (f), campus "pastoral counselors" and "professional counselors," when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. However, while in the course of their professional duties, any Counseling Services professional (e.g., licensed professional counselor, psychologist, social worker, administrative assistant or student intern) who learns from a South Piedmont Community College student that s/he has been a victim of a crime will provide the student with the following information for reporting the crime to Campus Safety:
To report a crime or an emergency on campus, contact Safety Operations at 704-290-5866 or 911 in an emergency. It is also appropriate to dial 9999 or use the 9999 hotline phones located in classrooms. Reports on crime may also be made by contacting the Director of Campus Safety at 704-272-5347. The anonymous tipline can be used by dialing 704-993-2444. Counselors are encouraged, if/when they deem it appropriate, to inform people they are counseling about the ability to report anonymously for inclusion in the annual disclosure of crime statistics.

Missing Student Notification Policy

South Piedmont Community College does not have any student housing or dormitories; therefore, this section does not apply. However, 911 should be contacted in the case of a missing person.

Annual Fire Safety Report

South Piedmont Community College does not have any dormitories of any type at any of its locations; therefore, this section does not apply. However, the college works in conjunction with the following to ensure fire inspections are conducted for everyone's safety: Department of Education auditors, the Environmental Health and Safety Institute (an organization contracted by the North Carolina Community College System to provide a number of services in order to ensure safe community college campuses within North Carolina), local jurisdiction Fire Marshals, and fire alarm monitoring and sprinkler contractors. Inspection certificates and other documentation can be obtained by email request to campussafety@spcc.edu or calling 704-290-5866 during normal operation of the Safety Operations Center.

Security & Access to Campus Buildings & Grounds

Special Considerations for Residence Halls:
South Piedmont Community College does not have any dormitories of any type at any of its locations; therefore, this section does not apply.

Security Considerations for the Maintenance of Campus Facilities:

All academic buildings on campuses and centers are generally open from 6:00 a.m. until 10:00 p.m., Monday through Thursday, and Fridays until 5:00pm. Certain academic buildings are also open on weekends for classes and special activities. All campus facilities and grounds are maintained in such a manner as to enhance security. Single point of entry is normally established at dusk by Campus Safety locking all exterior doors except the main or most used door.

Campus Facilities and Security Access

The Facilities Department maintains college buildings and grounds with concern for safety and security. This department inspects campus facilities regularly and promptly makes repairs. Students and employees may call the Facilities Department at 704-272-5361, dial 9999, or use the 9999 hotline phones in the classrooms to report any hazard. The Facilities Department and Campus Safety routinely inspect college facilities to review lighting and environmental safety.

Most campus facilities are open to the public during the day and evening hours when classes are in session. Staff of the Facilities Department and Campus Safety unlock and lock buildings each day. When officially closed, all college facilities remain locked and accessible only to employees with appropriate access keys and building alarm codes.

Emergency Response and Evacuation Procedures

Emergency Protocol and Evacuation Handbooks are located near every AED, as well as staff workrooms located throughout all our buildings. It is recommended that students and employees familiarize themselves with building exit locations, and emergency protocols, as well as the locations fire extinguishers, and Rally Points to be better prepared if there is an emergency.

In the event of fire, personal injury, or criminal action, someone witnessing the incident should notify the nearest instructor or staff member immediately. That person should also notify the Safety Operations Center by calling 704-290-5866, dialing 9999, or using a 9999-hotline classroom telephone. If the situation is a dire emergency, 911 will be called before contacting Campus Safety.

An employee who experiences any personal injury must complete and submit an incident report. If a student experiences a personal injury, the student or a representative of the Campus Safety Department must contact the student's instructor and advise him or her of the incident. At that time the student or representative will provide the necessary information for the instructor to complete and submit the incident report. That person should also notify the Safety Operations Center by calling 704-290-5866, by dialing 9999, or using a 9999-hotline classroom telephone. If the injury is perceived as needing immediate medical treatment or is a dire emergency, call 911 before contacting security as soon as possible.

South Piedmont Community College will text, email and/or post crime alerts without delay to give prompt warning to members of the college community regarding the occurrence of serious crimes, confirmation of a significant emergency or dangerous situation involving an immediate threat to the

health or safety of students or employees occurring on campus and to encourage members of the college community to take appropriate safety precautions. Emails are sent to students' official email accounts and to faculty and staff via their official college email address. In addition, text alerts are sent to registered phone numbers. The College President, the Vice President of Finance and Administrative Services/CFO, and/or the Director of Campus Safety is responsible for issuing these warnings.

The College conducts emergency response and evacuation exercises on all campuses and centers each year, including fire drills, lockdown, and tabletop exercises. These tests and drills are designed to assess and evaluate emergency plans and capabilities. The College tests the emergency notification system monthly, which includes text, email and voice messaging. The exercises listed below were conducted in 2025:

- Lockdown Drills (05/15/25, 09/16/25, 10/16/25, 11/12/25)
- Fire drills (08/07/25, 09/17/25, 12/04/25)

South Piedmont installed Evacuation Chairs for our two- and three-story buildings. These evacuation chairs will aid in assisting staff, faculty or students who are mobility impaired in the event of an emergency on any of our campuses. The chairs are currently installed in the Main Building on the OCH Campus, as well as the Tyson Family Center for Technology.

Emergency Management

South Piedmont Community College (SPCC) has established a Emergency Operation Response Plan to minimize the impact of an emergency on students, faculty, staff, visitors, and facilities. The Emergency Operations Response Plan is an intercollegiate plan that guides the emergency response of personnel and resources on all campuses and centers. The plan provides policies and procedures and assigns roles and responsibilities necessary to respond effectively to an emergency. The College's Emergency Response Plan utilizes the National Incident Management System (NIMS) as the basis for its approach and is based on the following assumptions:

- An emergency may occur at any time of the day or night, weekend or holiday, with little or no warning.
- Emergencies are variable and dynamic; therefore, response efforts should utilize this plan as a guide while also adapting as the incident evolves.
- An emergency may not be confined to SPCC and may affect the surrounding community, which may delay the response time of off-site emergency response agencies, requiring that the College be self-sufficient during the initial stages of an event.
- South Piedmont Community College will utilize its Emergency Management Structure to activate and deploy the appropriate college resources.
- If external agencies are required, those agencies will assume Incident Command. South Piedmont Community College will provide support to those external agencies.
- All faculty, employees, and students are familiar with SPCC emergency procedures and are aware of their roles under such conditions.

Authority

The President of the College authorizes the Emergency Operations Response Plan. The plan works in conjunction with area first responders and is subordinate to local, state, and federal plans during a disaster declared by these authorities. A copy of the plan has been provided to the Union and Anson County's Emergency Management Office, City of Monroe Police and Fire Departments, Wadesboro Police and Fire Departments, and Polkton Police and Fire Departments. The Emergency Operations Response Plan is reviewed and updated at a minimum annually.

Program Management

South Piedmont Community College is committed to building an Emergency Management and Business Continuity program designed to maximize the resiliency of SPCC to disruptive incidents. The College utilizes an approach that facilitates mitigation, preparedness, response, and recovery throughout SPCC that facilitates operational continuity.

This approach includes plans and procedures to address incidents from an all-hazards approach as well as staffing, equipment, and systems designed to support emergency response activities. The Emergency Operations Response Plan is reviewed and updated at a minimum annually. An After-Action review to identify corrective action is conducted following each incident. Corrective actions are exercised after implementation to ensure their effectiveness.

The President has appointed and authorized the Vice President of Finance and Administrative Services/CFO, and the Director of Campus Safety to develop, implement, administer, evaluate, and maintain the program.

The Vice President of Finance and Administrative Services/CFO and Director of Campus Safety serve as the National Incident Management System (NIMS) points of contact for the College.

Finance and Administration

The Emergency Management/Business Continuity Program is financed by the office of the Vice President of Finance and Administrative Services/CFO. Therefore, in the event of an emergency or disruptive incident, the Vice President or a designee processes financial requests for Finance and Administrative Services.

In specific circumstances, emergency purchasing procedures can be authorized to ensure that response, continuity, or recovery-driven purchase requests are processed expeditiously. The Business Office departments of Purchasing and Accounts Payable capture financial data to assist with documentation, cost recovery, fiscal management of response, continuity, and recovery actions.

Emergency Notification

The College's Director of Campus Safety, in conjunction with the Office of the President or designated representative, is responsible for initiating emergency notifications of criminal or emergency occurrences. Reports of emergencies or dangerous situations can originate from various sources including:

- Reports from first responders (local Police and Fire Departments and Emergency Management)
- Reports from established warning points including on view
- Reports from other campus departments
- Reports from citizens through 911
- Reports from the National Weather Service

Determining the Appropriate Segment or Segments of the Campus Community to Receive an Emergency Notification

Except for emergencies that are contained to one campus facility/area, the College does not provide segmented emergency notifications. This decision was made based on the analysis of identified risks to the campus and to prevent accidental exclusion of a segment of campus population for which the emergency notification was intended.

In a situation where a single facility/area is involved, facility alarms, public address systems, and mass notification, may be utilized to provide warning. Campus Safety personnel may also provide warning if needed and feasible.

Determining the Contents of the Emergency Notification

The content of an emergency notification will depend on the situation and the notification method. However, the following information will be included in all initial emergency notifications regardless of the situation or method:

- A description of the situation (flash flood warning, dangerous situation, etc.)
- Relevant safety instructions (move to higher ground, shelter in place, etc.)

Information distribution through email and the College website will be included in the initial notification, if feasible.

Procedures for Disseminating Emergency Information to the Greater Community

The College's Director of Campus Safety, in conjunction with the Office of the President, is responsible for initiating emergency notifications of criminal or emergency occurrences to the greater community. The College will, without delay, and considering the safety of the community, determine the content of the notification and initiate a message from the notification system. If in the professional judgment of responsible authorities, issuing the notification will compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency, no notification will be issued.

Enrolling in the South Piedmont Community College's Emergency Notification System

New students' and employees' official college email addresses are automatically uploaded into the mass notification system when the student completes the college's admission process or when the employee is hired. Students and employees are given instructions on how to add additional information, such as cell phone numbers and other email addresses to the mass notification system. The login link for the mass notification system is maintained on the College website (www.spcc.edu), under Campus Safety Procedures. Students and employees are encouraged and responsible for logging in to their mass notification profile account and reviewing and updating their contact information. Attention should be paid to register their mobile phone number, any landline numbers or additional numbers, and email accounts of anyone the student wishes to be notified. Being removed from the mass notification system is accomplished by texting "stop" as a reply to the message received, contacting the Safety Operations Center, or by default when the user's active directory account is closed due to inactivity.

There is also an "Opt-In" option for the mass notification system intended for people who attend classes or visit any campus locations yet are not issued email accounts. The SMS Opt-in software encourages users to text "SPVISITOR" to 67283 to receive the emergency notifications. The user must re-register by texting the opt-in message after the thirty-day cancellation if they have a purpose to continue to receive the mass notifications.

Timely Warnings

The circumstances of any situation coupled with the Director of Campus Safety's evaluation of the situation/threat potential and authorization from the College President or designee will dictate the need and manner for the issuance of an alert bulletin or timely warning. However, in general, whenever there has been a report of a violent crime or a major property crime on campus and the Director of Campus Safety assesses that the safety of the campus community is at a continual risk, a timely warning will be issued.

How Timely Warnings will be issued
The warning process will at a minimum entail a combination of:

- All-campus mass notification by email, text, and/or phone call
- Campus Safety alerts sent via mass notification also may go to the twitter feed @SPCCSAFETY
- Electronic posting on the college website
- Physical postings of bulletins in designated campus buildings by the Campus Safety Department, which includes the Director of Campus Safety, Safety Operations Center staff, Campus Safety Officers, and contracted security officers, depending upon circumstances
- Campus-wide Voice over Internet Protocol (VoIP) announcement

South Piedmont Community College will provide timely warnings to the campus community regarding any Clery Act crime that is reported to the Campus Safety Department or local police and is considered a serious or continuing threat to students and employees. The College President, Vice President of Finance and Administrative Services/CFO, Public Information Officer, and/or Director of Campus Safety are responsible for issuing timely warnings. Timely warnings will be issued through the mass notification system by email, text, and phone message. Timely warnings may also be displayed on the campus TV Monitor Systems, websites, and social media accounts. Alert systems are tested at a minimum quarterly.

Personal Safety and Crime Prevention

All members of the campus community share responsibility for ensuring their personal safety and securing their personal property. South Piedmont Community College places a priority on safety and security through its commitment to providing a safe and secure environment. Professional Development training is offered at a minimum semi-annually to provide further opportunities for specialized training and education. Individuals are encouraged to practice situational awareness and focus on the mindset of "Always Have a Plan." Individuals are reminded that most crimes occurring on college campuses across the United States are preventable crimes of opportunity.

Following these safety tips help reduce the chance of becoming a victim of crime:

- Avoid dark, secluded places when alone. Utilize security officers to provide escorts.
- Walk with others and make sure to stay in well-lit areas. Park your vehicle near light posts so you can see as you approach it after dark.
- Lock car doors while on campus and keep valuables locked in the automobile trunks and/or out of sight.
- Tell someone where you are going and when you can be expected to return. Consider downloading mobile phone apps that help show trusted others where you are located.
- Vary your route and schedule if you exercise outdoors on a regular basis.
- Do not overload yourself with books or other items. Keep your hands free but already have your keys where you can reach them as soon as you need to unlock your door.
- Carry a purse close to your body, preferably in front. If it has a shoulder strap, be prepared to let it go if snatched.
- When confronted by thieves, give them what they want. Do not pursue the thieves. Get a detailed description and call 911 immediately.
- Never leave laptop computers, textbooks, mobile phones, book bags, purses, or other valuables unattended in classrooms, the library, common study areas, or outdoor spaces.
- Scan the area before exiting your building or your vehicle looking for things or people that look out of place or are suspicious. Pay attention to where someone can hide or disguise him/herself.
- Go to an area with other people present, if a stranger approaches you, and you feel concerned or uncomfortable. Call someone on your mobile phone to talk with you as you walk your route. Call Campus Safety if you feel the need as well. Ensure you download Informacast on your cell phone to use the Panic Button feature.

Students and employees are encouraged to participate in seminars offered throughout the year. In addition to face-to-face training, the college provides Vector, LinkenIn Learning and KnowBe 4 training webinars for both employees and students. The Associate Vice President of Human Resources and Payroll/Deputy Title IX Coordinator and the Director of Student of Student Life, Engagement and Leadership notify employees and students, respectively, through college provided emails and routine, internal communications. The South Piedmont Community College Campus Safety Officers, contracted City of Monroe Police Officers, and Anson County Deputies are all committed to the principles of community policing. Crime prevention/awareness programs begin with new employee orientation presentations. Through the college website, and in the Student Handbook, the College community is informed of crime trends, safety tips, and special programs.

Upon request from any department or student organization, the Director of Campus Safety will provide informational seminars, including speakers, on a variety of topics, including the prevention of rape, sexual assault, theft, robbery prevention, drug and alcohol awareness, safety issues, and advice about personal defense. Requests may be made to the Director of Campus Safety at 704-272-5347.

The following student, faculty, and staff workshops were held in 2025:

- Vector LMS: FERPA Family Educational Rights and Privacy Act (Full-Course)
- 11/05/25: Leadership Luch: Servant Leadership

Protect Yourself from Identity Theft

Identify theft is the theft of your good name and credit that occurs when a criminal co-opts your name, Social Security number, credit card number, or some other piece of personal information. Once “armed” with this information, identity thieves can open new credit accounts, obtain mobile phone service, or open a new checking account—all without your knowledge. You may not know this has happened for months— until you start getting bills about which you know nothing.

Here are some tips to help prevent this type of theft:

- Take your credit card receipts with you. Never toss them into a public container.
- Do not allow your financial institution to print your social security number on your checks.
- Safeguard your credit, debit, and ATM card receipts.
- Do not carry extra credit cards, your Social Security Card, birth certificate, or passport in your wallet or purse unless necessary.
- Reconcile your check and credit statements in a timely manner.

Safety Escorts

Students, staff, or faculty may request safety escorts to and/or from classes or vehicles by contacting the Safety Operation Center at 704-290-5866, at extensions 9999 and 9997, and in on-campus classrooms, by picking up the classroom telephone handset and pressing (2) for Campus Safety.

Weapons

South Piedmont Community College is committed to providing all employees, students, students, volunteers, visitors, vendors, and contractors with a safe and secure workplace and academic setting by expressly prohibiting the possession of a firearm, weapon, or explosive compound or material on any campus and center or other college facility. This policy extends to any college-sanctioned function.

North Carolina law generally prohibits carrying a weapon either openly or concealed on community college property or to a curricular or extracurricular activity sponsored by a community college.

The General Assembly has, however, enacted a limited exception to that general prohibition (S.L. 2013-369, sec. 2; HB 937; N.C.G.S. § 14-269.2(k)), allowing the possession of a firearm on college property only under the following limited circumstances:

- The firearm is a handgun.
- The individual has a valid concealed handgun permit or is exempt from the law requiring a permit.
- The handgun remains in either a closed compartment or container within the permit-holder's locked vehicle or a locked container securely affixed to the permit-holder's locked vehicle.
- The vehicle is only unlocked when the permit-holder is entering or exiting the vehicle; and
- The firearm always remains in the closed/ locked compartment.

Thus, the law does not permit the concealed carry permit holder to carry the handgun around campus. While on college property or at a curricular or extracurricular activity sponsored by the college, the permit holder must keep the handgun in a closed compartment or container within his/her locked vehicle or within a locked container securely affixed to the vehicle.

Eligibility to Possess Firearms

SPCC hosts several classes for law enforcement officers, and it is possible these officers will be in uniform or civilian clothing and wearing a holster containing a firearm. Their employing agencies have varied policies requiring them to either have an agency badge displayed or accessible. When in doubt, contact a Campus Safety Officer, or the Safety Operations Center, and inform them of your concern.

Alcohol & Drug-Free Campus Policy

Unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol is prohibited while in the workplace, at any official function sponsored by the College, or on all college premises except in those college facilities approved for renting to the public for functions and where the distribution and use of alcohol have been approved. Any employee or student violating this policy is subject to disciplinary action up to and including termination/expulsion and referral for prosecution.

Alcohol/Drug Use and Substance Abuse

Much has been written in recent years about the health benefits of moderate alcohol use. Unfortunately, that information has also been viewed by some as permission to continue their ongoing abuse of alcohol. Likewise, while there are valid medical reasons to take legally prescribed drugs, it is not uncommon for an individual to lose control over their use of those medications and in some instances advance to such risk-taking behavior as seeking illegal drugs as a substitute.

Once an addiction begins, it can carry a host of additional issues, including loss of self-control, judgment, motivation, memory, and the ability to learn. People who choose to abuse alcohol and/or drugs run the risk of incurring serious health problems such as high blood pressure, increased risk of cancer, heart disease, hepatitis, cirrhosis, alcoholism, drug addiction, brain damage, and in extreme cases sudden death.

Additionally, individuals with substance abuse problems pose a serious risk to themselves and to others when they elect to drive under the influence.

The Director of Student Life, Engagement, and Leadership schedules alcohol and substance abuse awareness events at the LLP and OCH campuses. The Director of Student Life, Engagement and Leadership posts notice announcing these events through Student Weekly emails and routine, internal communications.

6.08 Drugs and Alcohol Policy and Procedure

Policy:

Unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol is prohibited while in the workplace, at any official function sponsored by the College, or on all college premises except in those facilities approved for renting to the public for functions and
where the distribution and use of alcohol have been approved. Any employee or student violating this policy is subject to disciplinary action up to and including termination/expulsion and referral for prosecution.

Alcohol:

It is against the law for any person under the age of 21 to purchase or possess any alcoholic beverage (General Statutes § 18B-302)

General Rules Pertaining to Student Alcohol Use and Possession:

- No student under the age of 21 may purchase, possess, or consume any alcoholic beverage anywhere on the campus of South Piedmont Community College.

- Students 21 years of age or older may not sell or give any alcoholic beverage to a person under 21 years of age.

- Common source containers of alcoholic (e.g. kegs) are not permitted on any South Piedmont Community College property.

- No possession or consumption of alcohol is allowed at any college sponsored function.

- No student activity fees or other South Piedmont Community College collected fee shall be used to purchase alcohol for use either on or off campus.

Health Risks of Alcohol Abuse: Alcohol is immediately absorbed by the bloodstream upon consumption, physically affecting the entire body. Some short-term effects caused by excessive alcohol consumption include decreased heart rate, headaches, nausea and vomiting. Drinking large amounts of alcohol can result in alcohol poisoning, which causes one to lose consciousness and possibly even results in death.
Long term effects of alcohol include high blood pressure, depressed immune system, vitamin deficiencies, central nervous system damage, liver disease, and cancer.

Health Risks of Drug Abuse: Recreational drug use can have potentially harmful side effects that can result in serious and long-term health issues. High doses of many drugs can even cause immediate life-threatening health problems such as respiratory failure, heart attack, or coma. It is especially dangerous to combine drugs with each other.

Alcohol and Drug Education/Prevention Program: South Piedmont Community College is committed to providing an educational atmosphere that is free of substance abuse and encourages lifestyles that are safe and healthy. All members of the academic community - students, faculty, administrators, and staff - share the responsibility of protecting and promoting this environment and all are expected to exemplify high standards of professional and personal conduct. The illegal or abusive use of alcohol and other drugs by members of the academic community adversely affects the educational environment.

It is the college's intent to address this issue by implementing a college-wide program available to students that focuses on on-going education and training for intervention and referral. This program is intended to ensure that any student has access to assistance with alcohol/drug-related problems.

Educational information on alcohol and drug issues will be available to students on a continuing basis throughout the year. This includes, but is not limited to, information at orientation, alcohol/drug awareness days, pamphlets on alcohol/drug abuse/awareness, and speakers on selected topics. These activities will be advertised in the Student Services stall report.

South Piedmont Community College counselors are available on the L.L. Polk and Old Charlotte Highway campuses in the Student Services area. Students in need of counseling, treatment, and/or rehabilitation will be referred to local mental health centers on a confidential basis. It will be the student's decision, however, whether to seek assistance with such problems. Alcohol/drug assistance, which occurs through services provided by other agencies at their organizational sites, will be at the student's expense. South Piedmont Community College pledges full support to these and other community agencies in our fight to rid our schools of controlled substances.

Every student, faculty member, administrator, and staff member of South Piedmont Community College is responsible for being familiar with and complying with college policies, which strictly prohibit possession and use of alcohol and drugs on campus or at any college sponsored function.

NORTH CAROLINA LAW:

Purchasing, Possession, and/or Selling Alcohol (General Statute 18B-300 - 18B-302)
It is against the law for any person under twenty-one (21) to purchase or possess any alcoholic beverage. It is against the law for anyone to sell or give any alcoholic beverage to a person under twenty-one (21) or to aid or abet such a person in selling, purchasing or possessing any alcoholic beverage. Any person who aids or abets an underage person in violating this law may be fined $1000, receive community service hours, or both.

Drinking and Driving
In North Carolina, it is illegal to drive a vehicle while noticeably impaired or with an alcohol concentration of 0.08 or higher. When driving a commercial motor vehicle, the limit is 0.04. The most significant aspects of the state's DWI law make punishment more severe for the impaired driver in general and the repeat offender in particular. For offenders who fall into one of the five levels of misdemeanor DWI, Level 1 being the most serious and Level V the least, the likelihood of spending time has increased, along with the fines.

Level 5
•Immediate license suspension for 30 days, with the possibility of limited driving privileges after 10 days.
•Up to a $200 fine.
•Between 24 hours and 60 days in jail. (Your judge might suspend your sentence to 24 hours of imprisonment or 24 hours of community service as part of probation.)
•Substance abuse assessment, if you're placed on probation.

Level 4
•Immediate license suspension for 30 days, with the possibility of limited driving privileges after 10 days.
•Up to a $500 fine.
•Between 48 hours and 120 days in jail. (Your judge might suspend your sentence to 48 hours of imprisonment or 48 hours of community service as part of probation.)
•Substance abuse assessment, if you're placed on probation.

Level 3
•Immediate license suspension for 30 days, with the possibility of limited driving privileges after 10 days.
•Up to a $1,000 fine.
•Between 72 hours and 6 months in jail. (Your judge might suspend your sentence to 72 hours of imprisonment or 72 hours of community service as part of probation.)
•Substance abuse assessment, if you're placed on probation.

Level 2
•Immediate license suspension for 30 days, with the possibility of limited driving privileges after 10 days.

•Up to a $2,000 fine.
•Between 7 days and 12 months in jail. (Your judge might suspend your sentence to 90 days of abstaining from alcohol, which the court will monitor.)
•Substance abuse assessment, if you're placed on probation.

Level 1
•Immediate license suspension for 30 days, with the possibility of limited driving privileges after 10 days.
•Up to a $4,000 fine.
•Between 30 days and 24 months in jail. (Your judge might give you 10 days under probation cases involving alcohol monitoring for 120 days.)
•Substance abuse assessment, if you're placed on probation.

Aggravated Level 1
•Immediate license suspension for 30 days, with the possibility of limited driving privileges after 10 days.
•Up to a $10,000 fine.
•Between 12 months and 36 months in jail. (Your judge might give you 120 days under probation cases involving alcohol monitoring for a minimum of 120 days.)
•Monitored abstaining from alcohol for 4 months after prison release.
•Substance abuse assessment.

Other DWI Penalties Substance

Abuse Assessment

The NC DMV and state court system work with the state's Division of Mental Health, Developmental Disabilities and Substance Abuse Services to make sure DWI offenders receive substance abuse assessment and complete any required steps, such as education courses like the state's Alcohol and Drug Education Traffic School (ADETS) or treatment programs.
Your judge, DWI attorney, and possibly the NC DMV will provide you with information specific to your situation, but you can get a head start with these facts:
•$100 fee for the DWI assessment.
•$160 fee for ADETS.

Health Risks of Drugs and Alcohol:

Alcohol: Alcohol (a depressant) travels through the bloodstream to different parts of the body causing several changes in behavior and physiology. Drinking small amounts of alcohol may affect a person's judgment, thinking, and coordination. Larger amounts may make a person sick or cause permanent damage to organs in the body (including liver, stomach, pancreas, lungs, brain, skin, eyes, throat, mouth, and bladder). Alcohol poisoning can cause death.

•Amphetamines: These may cause rapid or irregular heartbeats, tremors, loss, and coordination, and possible death. Amphetamines may cause a person to act irrationally.

•Cannabis, Marijuana, and Hashish: These drugs affect thinking and behavior. They may cause loss of coordination, confusion, distortion of reality, paranoia, and depression. Marijuana smoke is extremely toxic and may increase chances of developing lung cancer.

•Cocaine and Crack: Users of this drug build up a tolerance that makes them want more. The physical reactions to a person's body are unpredictable. Even small amounts of this drug may cause chest pains, blurred vision, convulsions, and death.

•Hallucinogens, LSD, and PCP: These drugs cause changes in thinking and in the senses. Lysergic Acid (LSD) may cause elevated heart rate, irregular breathing, hallucinations, paranoia, violence, and panic. "Flashbacks" may appear days or weeks later. Phencyclidine (PCP) may cause confusion, depression, loss of coordination, and irrational behavior. The person may become violent, have extreme mood swings/ disorders, and speech problems. Death may also be a result of use of either of these drugs.

•Heroin: Heroin is an opiate narcotic that causes the body to have diminished pain reactions. The use of this drug may cause damage to the brain and other organs. Coma and death may result due to a reduction of heart rate.

•Methamphetamines (Meth): These drugs are highly addictive central nervous system stimulants that can increase activity and decrease appetite. Use of this drug can cause addiction, anxiety, insomnia, mood swings/disturbances, and violent behavior. Psychotic symptoms can include paranoia, hallucinations, and delusions.

•Inhalants: Inhalants are chemicals that give off fumes that cause an intoxicated, drunken feeling when breathed in. These include, but are not limited to: paint thinner, bath salts, glue, gasoline, and spray paint. Inhalants are absorbed into the bloodstream and are passed on to body organs within seconds. Inhalants lower the flow of oxygen, and may cause permanent damage, dizziness, convulsions, and death.

•Stimulants: These drugs speed up the nervous system. They increase activity and alertness. They may speed up the heart rate, raise blood pressure, and decrease appetite. They may cause sleeplessness, dizziness, anxiety, and depression. Stimulants may cause damage to the brain, heart, lungs, and may result in death.

Information on Drugs and Alcohol Assistance:

SAMHSA Alcohol/Drug Treatment Referral	800-662-HELP (4357)
Alcoholics Anonymous	800-496-1742 (Aberdeen)
	877-233-6853 (Charlotte)
Carolinas Healthcare System Anson	704-994-4500
Carolinas Healthcare System Union	704-993-3100
Behavioral Health First Step	980-993-7700
Cocaine Hotline	800-COCAINE (262-2463)
Sandhills Center for Mental Health	800-256-2452

Drug Testing/Background Checks

Certain host sites require students to complete drug testing and/or criminal background checks prior to allowing students to participate in internship, practicum, or clinical activities at those sites. South Piedmont Community College follows the policies and procedures established by the requirements of the facilities that serve as internship, practicum, and clinical sites for students.

Unless otherwise noted, students are responsible for the costs associated with drug testing and/or criminal background checks. Based on program and internship/practicum/clinical host site policies, the results of background checks and/or drug tests may prevent students from completing the internship, practicum, or clinical components of their programs of study. Although they may be allowed to continue in the classroom portion of the course and/or programs of study, students with unsatisfactory background checks and/or drug tests must understand that they may be ineligible to graduate from their program of study because they will be unable to fulfill program requirements.

Violation of Clinical Site Policies

The College's agreements with its affiliates that provide opportunities for internship, clinical, practicum, or similar experiences stipulate that the College must immediately remove any student who violates host site policies or procedures or who fails to observe all rules, regulations, dress codes, and other requirements or expectations of the affiliate at its request. Students are hereby informed that such removal may result in their inability to complete required portions of the curriculum (and thus to graduate) and in consequences up to and including dismissal from the program and/or college according to the policies and procedures outlined in the college's Catalog and Student Handbook.

Use of Tobacco Products

South Piedmont Community College recognizes that the use of tobacco products is a health, safety, and environmental hazard for all students, employees, visitors, and college facilities. No student, employee, or college visitor is permitted to use any tobacco product or any comparable smoking or personal vapor-generating device, such as e-cigarettes, at any time, including during non-college hours:

- In any building, facility, or vehicle owned or leased by South Piedmont Community College
- On any campus grounds or property – including athletic fields and parking lots, owned or leased by South Piedmont Community College
- At any College-sponsored or College-related event, on or off campus.

Mental Health

While attending college can be an exciting time in the life of a student, it can also come with a few stressors such as family, work, and school responsibilities begin to compete for a student's time.

Students are encouraged to connect with a counselor to help them maximize their potential for academic success.

Counseling Services provides free and confidential counseling in a supportive environment. Counselors can help students with a variety of challenges that might affect their academic progress. The purpose of this service is to help students acquire the resources and insights that will enable them to address stress and conflicts that may distract them from completing their academic goals. Counseling Services can help students reduce stress by providing a safe place for students to talk about their concerns, identify resources, and develop the skills needed to deal more effectively with challenges so they can graduate and reach their full potential.

Counselors provide crisis intervention as well as referrals for services needed beyond the scope of the South Piedmont Community College Counseling Office.

- Short-term personal counseling sessions for students
- Training, outreach, and educational presentations

Sexual Assault and Other Crimes

It is important for all students, faculty, and staff members to know how to get help and what to do if they or someone they know becomes the victim of domestic violence, dating violence, stalking, or sexual assault. Whether the assailants are strangers, acquaintances, close friends, or dates, everyone needs to know how to get necessary treatment, counseling, and other services. Domestic violence, dating violence, stalking, and sexual assault are criminal offenses subject to prosecution under the law. These acts are also violations of the Title IX Final Rule or the Student Conduct of Code.

Studies show that "acquaintance rape" occurs more frequently among college-age students than among any other group. This form of rape is one of the most unrecognized and under-reported crimes because few people identify it as a crime punishable by law.

Reducing Risk

Steps to take to reduce your risk of being a victim of sex crimes include:

- See the Personal Safety and Crime Prevention section for steps to follow for your own personal safety.
- Consider your alternatives if confronted by a rapist. Practice possible responses to situations so that you can recall them, even under the stress of a real encounter. Realizing that you could be a victim is the first step in self-protection.
- Use awareness and common sense to avoid potentially dangerous situations.
- Participate in a self-defense training class.
- Regarding date rape and acquaintance rape, remember the following precautions:
    - Know your own sexual values, expectations, wishes, and intentions, and communicate them clearly and openly.
    - Be observant of your acquaintances or date's attitudes toward you.

- Avoid using mood-altering chemicals such as drugs and alcohol. Studies have shown that being under the influence of alcohol or drugs contributes to increased incidences of date rape.
- Be assertive about your needs and rights. Reinforce your verbal "no" with physical resistance, unless you feel this will further endanger you. Tell your assailant that he or she is committing a sexual act to which you do not consent and that he or she is breaking the law.

If You Are a Victim

You need to remember to take the following steps if someone attacks you:

- Be aware of your capabilities and limitations. Your judgment and thinking will be your best weapon.
- Evaluate the situation for possible avenues of escape.
- Your first concern should be your safety and survival. Use your judgment to do what is necessary to save your life. That may mean making a scene and drawing attention to yourself so that the assailant leaves. It may buy you enough time to escape. This action may mean fighting back. It may mean not physically resisting.
- If you choose not to physically resist the attack, it does not mean that you have asked to be raped. It means that you did what you needed to do to survive.
- Remember—there is no one "right" way to respond. The person under attack is the best judge of which options will work well in that situation.

If someone assaults or attempts to assault you or someone you know, you should take the following steps:

- Get to a safe place as soon as you can.
- Try to preserve all physical evidence. Do not bathe, douche, use the toilet, or change clothing.
- Consider calling Turning Point, Inc. at 704-283-7770, www.turningpointnc.org. The center will provide counseling, resources, and referrals on issues of sexual abuse. These services are available at no charge. The center keeps all calls completely confidential.
- If the attack occurred on campus, contact the Director of Student Advocacy and Accountability/Student Title IX Coordinator at 704-272-5302, the Safety Operations Center at 704-290-5866, or the Director of Campus Safety at 704-272-5347. If the attack occurred off campus, immediately contact a local law enforcement agency by dialing 911.
- Get medical attention as soon as possible to determine the presence of physical injury, sexually transmitted diseases, or pregnancy. Medical personnel can also obtain evidence to assist in criminal prosecution.
- Sex crimes can cause psychological after-effects. Counseling is a good idea, whether you think you need it. Remember, sex crimes are never the victim's fault.

The Office of Student Advocacy and Accountability will, upon request by an email to eclodfelter@spcc.edu or a phone call to 704-272-5302, help address any judicial and academic concerns victims might have because of an assault. The college will also assist victims in changing their academic course load after the assault is requested and reasonably available. If the assailant is a student, the victim may file a written complaint with the Director of Student Advocacy and Accountability/Title IX

Coordinator. Under the Title IX Final Rule and Student Code of Conduct, the College affords both the accused and the accuser the same rights.

The College provides Safe Colleges training for our students. These educational webinars/courses include Primary Sexual Violence Prevention. Among those topics are: Sexual Violence Prevention for Community College Students, Sexual Violence Prevention for Undergraduate Students, Sexual Violence Prevention for Non-Traditional Students, and Bystander Intervention-Every Choice. The Director of Student Life/Engagement and Leadership, in conjunction with the College's ITS Department, posts these trainings to the student's Learning Management System (LMS) page.

Campus Sex Crimes Prevention Act

The Campus Sex Crimes Prevention Act amended the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act to require certain convicted sex offenders to notify states of each institution of higher education at which the individual is a student or employee. The act also requires states to make such information available promptly to law enforcement agencies having jurisdiction of the location of the applicable institutions of higher education. The act also specifies that local law enforcement officials must enter this information into appropriate state records or data systems. The act also requires institutions to notify the campus community where they can obtain from law enforcement agencies information concerning registered sex offenders.

North Carolina Sex Offender Registry

The North Carolina General Assembly created the North Carolina Sex Offender and Public Protection Registry in January 1996. This law outlines registration requirements for people living in North Carolina, non-resident students and non-resident workers. The Registry serves as a resource to help protect and inform the public and can be accessed here: http://sexoffender.ncsbi.gov/search.aspx

Preventing and Responding to Domestic Violence, Dating Violence, Sexual Assault, and Stalking

In accordance with Title IX, VAWA, SaVE, and the Clery Act, South Piedmont Community College prohibits discrimination and harassment based on sex and takes necessary steps to prevent sexual misconduct on any SPCC campus. The College responds promptly, equitably, and thoroughly when sexual misconduct is reported. Title IX states, "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance".

Title IX protects all people, regardless of their gender or gender identity from sexual discrimination, including sexual harassment and sexual violence, which are forms of sexual discrimination.

Violence Against Women's Act (VAWA)/Campus Sexual Violence Elimination Act (SaVE) clarifies that "sexual violence" includes domestic violence, dating violence and stalking, which must be included in campus Clery reports, and requires that institutional policies address and prevent sexual violence through training, education, and certain disciplinary procedures.

The Clery Act requires colleges to report annual statistics on crime, including sexual assault and rape, on or near their campuses, and to develop and disseminate prevention policies.

Petitioners of the courts and recipients of Domestic Violence Ex-Parte and Restraining Orders listing an SPCC campus as a place the plaintiff attends classes can share their copies with the Director of Campus Safety. Please contact the Safety Operations Center at 704-290-5866 or the Director of Campus Safety at 704-272-5347 to arrange a meeting to pass on any paperwork or discuss developing a personal safety plan; emails may also be sent to campussafety@spcc.edu.

Procedure for Reporting and Investigation

Sexual harassment is a form of sexual discrimination. It occurs in a variety of situations which share a common element; the inappropriate introduction of sexual activities or comments into the work or learning situation; the creation of relationships of unequal power; and/or elements of coercion such as requests for sexual favors as a criterion for granting work, study, or grading benefits. Sexual harassment may also involve relationships among peers of repeated sexual advances or demeaning verbal behavior resulting in a harmful effect on a person's ability to study or work in the academic setting. In addition, third parties may submit claims if a sexual relationship unfairly confers preferential treatment in participant(s) in the relationship.

The procedure for sex discrimination and sexual harassment complaints is as follows:
(1) Any student who believes he/she has been the subject to discrimination or sexual harassment should report the incident(s) to the Director of Student Advocacy and Accountability/Student Title IX Coordinator, hereafter referred to as the Student Title IX Coordinator. Any employee who believes he/she has been the subject of discrimination or sexual harassment should report the incident(s) to the Associate Vice President of Human Resources and Payroll/ Title IX Deputy Coordinator, hereafter referred to as the Employee Title IX Coordinator. If the complaint is against the Title IX Coordinator, the complainant should report the matter to the Title IX Deputy Coordinator. If the complaint is against the Title IX Deputy Coordinator, the complainant should report the matter to the Title IX Coordinator. The college encourages the timely reporting of any incident(s) of discrimination or sexual harassment.

All reports of incidents (written or verbal) will be forwarded to the appropriate Title IX Coordinator for coordination and determination on how to process the complaint.

- Complaints Against Students: Elaine Clodfelter, Director of Student Advocacy and Accountability/Title IX Coordinator, 704-272-5302, eclodfelter@spcc.edu.
- Complaints Against Employees: Lauren Sellers, Associate Vice President of Human Resources and Payroll/Title IX Deputy Coordinator, 704-272-5335, lsellers@spcc.edu.

(2) The student or employee who files a complaint alleging sexual discrimination or sexual harassment (the complainant) may submit a brief written statement of allegations to the appropriate Title IX Coordinator. If the complainant does not submit a written statement, the Title IX Coordinator shall prepare a statement of facts which is approved by the complainant.

(3) If, after consultation with the Complainant, the Title IX Coordinator deems the incident to be a true Title IX case, the Title IX Coordinator shall appoint, at a minimum, two trained team members to

conduct a thorough investigation. If the incident is not deemed to be a Title IX case, the College will follow the Student Code of Behavioral Conduct procedures.

The College's Title IX team members are as follows:

- Elaine Clodfelter, Title IX Coordinator
- Lauren Sellers, Deputy Title IX Coordinator
- Willie Kilgo, Investigator
- Jill Millard, Investigator, and back up Appellate Officer
- Dr. Marsha Thomas, Informal Resolution Officer and back up Appellate Officer
- Jason Miller, Advisor
- Courtney Knox, Advisor
- David Wheeler, Hearing Officer
- Jessy Naito, Hearing Officer

(4) The investigation shall include, but is not limited to, providing the complainant and the respondent the opportunity to state their positions, interviewing witnesses, and reviewing relevant documents. The investigation shall be conducted within a reasonable period, normally 30 days.

(5) At the conclusion of the investigation, the case will be brought before a live hearing.

(6) If either the complainant or respondent disagrees with the decision of the Hearing Officer, either party may appeal, in writing, for an Appellate Officer to review the case.

(7) For the full SPCC Sex Discrimination and Harassment Policy and Title IX Sexual Harassment Grievance Procedures, visit www.spcc.edu/Students/TitleIX.

Non-Retaliation, Intimidation, or Coercion

Retaliation by, or against any participant (complainant, respondent, or witness) is expressly prohibited. Retaliatory action of any kind taken against individuals because of seeking redress under the applicable procedures or serving as a witness in a subsequent investigation dealing with harassment/discrimination is prohibited and is conduct subject to discipline. Any person who thinks he/she has been the victim of retaliation should contact the appropriate Title IX Coordinator immediately.

How to Be an Active Bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. They are individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it. The College wants to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active bystander. If you or someone else are in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

- Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are okay.
- Confront and report people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
- Speak up when someone discusses plans to take advantage of another person.
- Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
- Refer people to on- or off-campus resources listed in this document for support in health, counseling, or with legal assistance.

Prevention Efforts

South Piedmont Community College is committed to fostering a safe learning and working environment for all members of the campus community. To accomplish this, the College considers the educational programming that addresses all aspects of domestic violence, dating violence, sexual assault, and stalking (safety precautions and prevention, crisis management, reporting, medical and counseling services, discipline, academic schedules, response to sexual violence, domestic violence, dating violence, and instances of stalking, and physical surroundings throughout the campus community).

South Piedmont Community College develops educational programs concerning domestic violence, dating violence, sexual assault, and stalking. Involved students, faculty, staff, and community members provide information and promote discussion on interpersonal abuse and violence issues. The Director of Campus Safety, in conjunction with local law enforcement including the Campus Safety Officers and community services supports the educational programs by providing input and personnel to accomplish this task. For additional information about campus educational programs concerning domestic violence, dating violence, sexual assault, and stalking, contact the Director of Student Advocacy and Accountability/Title IX Coordinator or Associate Vice President of Human Resources and Payroll/Title IX Deputy Coordinator.

Safe Colleges trainings were made available to students and employees throughout each semester.

The College continuously practices Crime Prevention Through Environmental Design (CPTED) principles by reviewing and modifying its physical surroundings to enhance security and safety, such as campus lighting, locking procedures, signage, etc. For additional safety information, contact The Director of Campus Safety at 704-272-5347. Immediate notice of electrical or fire hazards such as exposed wiring, wires arcing, suspicious odors, vapor or smoke clouds emitting from buildings or machinery should be reported to the Safety Operations Center at 704-290-5866 or 911 for investigation by a trained professional.

Risk Reduction Tips

With no intent to victim blame and recognizing that only rapists are responsible for rape, the following are some strategies to reduce one's risk of sexual assault or harassment:

- Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
- Try to avoid isolated areas. It is more difficult to get help if no one is around.

- Walk with purpose. Even if you don't know where you are going, act like you do.
- Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
- Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
- Make sure your cell phone is with you and charged and that you have cab money.
- If using LYFT, UBER or other transportation services, be diligent in verifying credentials before entering their vehicles and consider documenting pictures of the vehicle and driver if safe to do.
- Don't allow yourself to be isolated by someone you don't trust or someone you don't know.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
- Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the United States).
- Don't leave your drink unattended while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, get a new one.
- Don't accept drinks from people you don't know or trust. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
- Watch out for your friends, and vice versa. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
- If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the United States). Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
- If you need to get out of an uncomfortable or scary situation, here are some things that you can try:
    - Remember that being in this situation is not your fault. You did not do anything wrong; it is the person who is making you uncomfortable that is to blame.
    - Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
    - Have a code word with your friends or family so that if you don't feel comfortable, you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
    - Lie. If you don't want to hurt the person's feelings, it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
    - Try to think of an escape route. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?

- If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgment before doing anything.

Discrimination or Harassment

6.15 Non-Discrimination- South Piedmont Community College is an equal opportunity institution and is committed to providing and maintaining a safe and healthy educational and work environment in which all members of the college community are treated with respect and dignity.

In compliance with Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, and Title IX of the Education Amendments Act of 1972 and its implementing regulations ("Title IX") and other civil rights laws, as well as in furtherance of its own values as a higher education institution, the College neither practices nor condones discrimination or harassment on the basis of race, color, national origin, sex, sexual orientation, gender, gender identity, pregnancy, disability, age, religion, veteran status, or any other characteristic or status protected by applicable local, state, or federal law, in admission, treatment, or access to, or employment in, its programs and activities.

SPCC considers violation of this policy a serious offense and will take appropriate measures to investigate all reported incidents, protect against retaliatory acts, and follow established procedures for resolution.

Hazing on Campus

South Piedmont Community College is committed to providing a safe and respectful environment where all students can learn and grow free from harm, intimidation, or coercion. This policy is in accordance with the Stop Campus Hazing Act of 2024 and North Carolina General Statute §14-35, hazing is strictly prohibited on and off campus.

What is Hazing?

Hazing is any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons), against another person or persons regardless of the willingness of such other person or persons to participate, that:

1. is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in, a student organization; and
2. causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury including but not limited to:

- whipping, beating, striking, electronic shocking, placing harmful substances on someone's body, or similar activity;
- causing, coercing, or otherwise inducing sleep deprivation, exposure to the elements, confinement in a small space, extreme calisthenics, or other similar activity;
- causing coercing, or otherwise inducing another person to perform sexual acts;
- any activity that places another person in reasonable fear of bodily harm through the use of threatening words or conduct;
- any activity against another person that includes a criminal violation of local, State, Tribal or Federal law; and/or
- any activity that induces, causes, or requires another person to perform a duty or task that involves a criminal violation of local, State, Tribal or Federal law.

Hazing is not permitted under any circumstance and violates the standards of conduct expected of all students and student organizations at South Piedmont Community College. No individual or group may plan, engage in, or condone hazing activities, regardless of intent or tradition.

How to Report Hazing

Complaints or reports about hazing should be submitted to the Division of Student Services or Campus Safety. Reports may be submitted:

	Student Services	Campus Safety / Campus Police
In Person	VP of Student Services Main Building - Student Services Room (#) 3125	Director of Campus Safety Building A Room (#) 1423
By Telephone	704-993-2401	704-290-5866
Online	Reporting Form	Reporting Form

Anonymous reports will be reviewed; however, anonymous reports may limit the College's ability to respond to and fully investigate the matter.

Campus Hazing Transparency Report
The South Piedmont CC Campus Hazing Transparency Report will identify any student organizations found responsible for hazing violations and will include a summary of the violation, relevant dates, and outcomes. This report will be updated at least (twice) each year.
Fall 2025: None to Report
Spring 2026: None to Report

First Aid

First aid supplies and first aid to the injured is available. We currently have an AED in every building as well as Bleed Control Kits located along with them. Since South Piedmont Community College is nonresidential, students normally seek medical services through their primary care physicians. In case of serious accidents or illnesses, staff members refer students to the nearest hospital or to the hospital of the injured student's choice for emergency care. The staff person will also attempt to notify relatives of students. Students and/or their families are responsible for the cost of such emergency care and ambulance service if needed. Credit students, and on-campus non-credit students are charged a student accident insurance fee that protects against accidental injury, accidental death, and dismemberment insurance while on campus or while participating in off-campus, College-sponsored and/or supervised activities. This is a limited supplemental policy.

Children and Pets on Campus

South Piedmont Community College, as an adult educational institution, does not maintain childcare facilities on campus and is neither equipped nor authorized to maintain such facilities. Therefore, students, faculty, and staff of the College may not bring children to class, to work, or leave children unattended on campus. The College assumes no responsibility for supervision of children. Students, visitors, and employees who fail to comply with this policy may be asked to leave the campus.

No Student, employee, or other person shall bring, feed, or cause to be brought upon SPCC campus grounds, facilities, or vehicles any animal unless it is working as a service animal for an impaired individual or otherwise specified in the associated policy procedures.

Voter Registration

The 1998 Higher Education Act requires all postsecondary institutions to make a good-faith effort to distribute voter registration forms to each degree, diploma, or certificate-seeking student who attends

classes on campus and to make such forms widely available to students. Student Life on each of the South Piedmont Community College campuses has voter registration forms available for students.

Academic Integrity Policy and Procedure

7.01 Academic Integrity Policy
SPCC's Academic Integrity policy and accompanying procedure address student rights and responsibilities regarding academic dishonesty. This policy applies to all students, including those in distance learning courses and programs.

Procedure:
Academic Integrity Policy and Procedure

SPCC's Academic Integrity Policy and accompanying procedure address student rights and responsibilities regarding academic integrity. This policy applies to all students, including those in distance learning courses and programs.

Students enrolled at South Piedmont Community College are responsible for upholding standards of academic integrity. An academic integrity violation includes but is not limited to the following: cheating, plagiarism, fabrication/falsification, and complicity in academic dishonesty.

Cheating is an attempt to use or actual use of unauthorized materials in any format to complete an academic exercise. Cheating also includes the communication of unauthorized information during an academic activity or exercise.

Cheating includes, but is not limited to, copying another student's homework, class work, or required project (in part or in whole) and presenting it to the instructor as one's own work; or giving, receiving, offering, and/or soliciting information on a quiz, test, examination, or other academic exercise.

Plagiarism is the copying of any published work such as books, magazines, audiovisual programs, electronic media, and films or copying the theme or manuscript of another individual. It is plagiarism when one uses direct quotations without proper credit or when one uses the ideas of another without giving proper credit. When three or more consecutive words are borrowed, the borrowing should be recognized according to the conventions appropriate for the assignment (APA style, MLA style, etc.).

Self-plagiarism is the unauthorized use of one's own previous work without the express permission of both the instructor to whom the previous work was submitted and the instructor to whom the work currently is being submitted.

Fabrication/falsification is an attempt deceive the instructor in his/her effort to fairly evaluate an academic exercise. Fabrication/falsification may include presenting dishonest information related to an academic activity or exercise or creation of or altering information or citations related to an academic activity or exercise.

Complicity in academic dishonesty refers to intentionally giving unauthorized assistance to someone else who engages in academic dishonesty.

It is the student's responsibility to learn more about how to avoid academic dishonesty.
If upon investigation the instructor determines there is an academic integrity violation, the student will be held accountable as stated below:

1. The instructor, after consulting with his/her supervisor, will notify the student in writing of the details of the academic integrity violation, which may include a formal warning, a reduced grade on an assignment, or a reduced grade in the course.

2. The instructor will send the student's name, along with detailed evidence and documentation of the violation, to his/her supervisor, Dean, and the Assistant to the Vice President of Academic and Student Affairs/Chief Academic Officer (CAO) to be added to the student's permanent academic record.

3. The Assistant to the Interim Vice President of Academic and Student Affairs/CAO will notify the appropriate Dean if there are previous documented offenses in the student's file. The Dean, after an informal consultation with the student and the instructor, will determine the disciplinary action for the violation. Sanctions range from the minimum of a reprimand to a maximum of suspension depending on the severity and number of violations.

4. The Dean will notify the student in writing electronically and by physical mail of the disciplinary action for the violation. Notification will be sent to the student's SPCC email address and the home address on record. A copy of the disciplinary action letter will be sent to the Vice President of Student Affairs/CAO, and the Assistant to the Vice President of Academic and Student Affairs/CAO to be added to the student's permanent academic record.

Students may appeal the academic integrity violation and/or the disciplinary action resulting from the violation using the procedure below. Failure to follow the procedure will result in forfeiture of the appeal. Students needing assistance in navigating the appeal procedure should contact the Director of Student Advocacy and Accountability for guidance.

1. A formal appeal of the academic integrity violation and/or the disciplinary action must be **received** within five (5) business days after the notification to the student of the violation. This appeal must be submitted through the Formal Academic Integrity Appeal form located on the www.spcc.edu website. This form must be completed in its entirety. All documentation supporting the reason for the appeal, including emails, any corrective action being requested, etc., must be attached to the appeal form. Incomplete or insufficient documentation will forfeit the appeals process. (Students needing assistance with completing the form may contact the Assistant to the Interim Vice President of Academic and Student Affairs/CAO or the Director of Student Advocacy and Accountability.) The student will receive notification of receipt of the appeal.
2. Within ten (10) business days of receipt of the appeal, the Student Appeals Team will review the appeal through a hearing. The student and the instructor will be notified of the date, time, and location of the hearing. The location may be in person (on campus), by conference call (on the phone), or virtually (video conferencing with a call-in option). Both parties may present pertinent information. At the discretion of the Student Appeals Team, other pertinent individuals may be contacted for additional information, either in person, by conference call or virtually.

a. The appeal meeting is a conflict resolution and not a judicial proceeding. The student may not record this meeting but may take notes.

3. The Interim Vice President of Academic and Student Affairs/CAO will notify the student (by student SPCC email and certified mail) and the instructor (by SPCC email) of the decision on the appeal within five (5) business days after the review. The decision of the Student Appeals Team is final.

The Student Appeals Team is a standing team appointed by the Vice President of Academic and Student Affairs/CAO and will consist of five (5) voting members to include representatives from faculty, staff, and the student body. (The student representative will be selected from a pool of student leaders within the college.) The Student Appeals Team is chaired by the Director of Student Wellness and Advocacy and is a non-voting member.

Student Codes of Conduct (Academic and Behavioral)

7.17 Student Rights and Responsibilities

South Piedmont Community College (SPCC) is an institution of higher education whose mission is to foster lifelong learning, student success, and workforce and community development. The College celebrates learning as the process that changes and improves lives and promotes the value-driven culture of quality, service, stewardship, and respect. These values serve to guide decisions and to foster lifelong learning. Standards of acceptable behavior for students and student clubs and organizations are reflected in the Student Code of Academic Conduct, the Student Code of Behavioral Conduct, and other college policies. Standards of conduct are set forth to assist the College in furthering its mission and values.

Upon enrollment and through the actual awarding of a certificate, diploma, and/or degree, or the completion of a workforce development program, a non-credit program/class, or a College and Career Readiness Program, and as long as the student continues to be enrolled at the College, students have the responsibility to uphold the rules and values of the College, and the right to a fair and equitable conduct process. Students and/or student clubs and organizations are responsible for knowing and complying with the information, policies, and procedures outlined in the Student Code of Academic Conduct and the Student Code of Behavioral Conduct. The student conduct process is not intended to punish students; rather, it exists to protect the interests of the college community and to guide and educate students whose actions are not consistent with South Piedmont Community College policies.

Student Rights

- Students shall enjoy all the rights and privileges guaranteed to individuals by the Constitution of the United States and by the State of North Carolina.
- Students are free to pursue their educational goals through appropriate opportunities for learning. Student performance will be evaluated on an academic basis not on opinions or conduct in manners unrelated to academic standards.
- Students have the right to freedom of expression, inquiry, and assembly without restraint or censorship subject to reasonable and non-discriminatory rules and regulations regarding time, place, manner, and subject.

- Students have the right to inquire about and to propose improvements in policies, regulations and procedures affecting the welfare of students through established student government procedures.
- The Family Educational Rights and Privacy Act (FERPA) of 1974 provides safeguards regarding the confidentiality of and access to student records. Students and former students have the right to review their official records and to request a hearing if they challenge the contents of these records. Other than directory information, no records shall be made available to unauthorized personnel or groups inside or outside of SPCC without written consent of the student involved, except under legal compulsion. SPCC adopts general guidelines for release of student records to officials of another school where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34 (§99.31(a)(2)).
- No disciplinary sanction other than removal from class or activity (only for duration of said activity) may be imposed upon any student without due process-including notice, a fair hearing, and appeal.

The goals of the Student Code of Academic Conduct and the Student Code of Behavioral Conduct processes are:

- To promote a campus environment that supports the overall educational mission of the College
- To promote a campus environment that supports the health and safety of the SPCC community
- To minimize disruption and harm in the SPCC community
- To foster ethical standards and civic virtues
- To promote the values of the College
- To provide formal and informal pathways for members of SPCC to hold each other accountable
- To facilitate the acquisition of the essential skills, knowledge, and values necessary for the success of educated and responsible citizens
- To encourage appropriate standards of individual and group behavior
- To sustain a culture in which students and student organizations accept their obligations to the SPCC campus community and in which well-defined governance procedures guide behavior for the common good

Jurisdiction and Authority

1. Any student, upon acceptance to any SPCC program or class, is expected to abide by college policies and is subject to academic and behavioral conduct action by the College upon violation of either of the student codes of conduct. Students enrolled with partnering agencies are also susceptible to the codes of conduct of those agencies. Partnering agencies may choose to involve members of the SPCC administration to resolve a violation of the Student Code of Behavioral Conduct.
2. A SPCC student club/organization is expected to abide by college policies and is subject to conduct action by the college upon violation of the Student Code of Behavioral Conduct.

3. The Vice President of Academic Affairs/CAO, or designee, has the primary responsibility and general authority for the administration of the Student Code of Academic Conduct.
4. The Vice President of Student Affairs, or designee, has primary responsibility and general authority for the administration of the Student Code of Behavioral Conduct.
5. Alleged acts that may constitute violations of the college's Sex Discrimination and Harassment (Title IX) Policy or any other polices referencing discrimination will be the responsibility of the Director of Student Advocacy and Accountability/Title IX Coordinator.
6. The student conduct process may be initiated in response to a student's or student club's/organization's behavior which allegedly violates the Student Code of Behavioral Conduct. Determinations made or conduct outcomes imposed under this Student Code of Behavioral Conduct shall not be subject to change because criminal or civil charges arising out of the same fact pattern were dismissed, reduced, or resolved in favor of or against the student.
7. The student codes of conduct shall be reviewed every year under the appropriate Vice President. Failure to conduct this review shall not invalidate any portion of the student codes of conduct.
8. If a student club/organization is accused of violating the Student Code of Behavioral Conduct, the processes outlined in this document will be utilized to determine if a club/organization is responsible or not responsible. The club's/organization's actions will be assessed to determine the club/organization's role in:
    a. Negligently allowing behavior. The club/organization did not follow policies and procedures which could have prevented the violation of the Student Code of Behavioral Conduct.
    b. Condoning behavior. The student club/organization did not take steps to prevent the behavior that violates the Student Code of Behavioral Conduct.
    c. Facilitating behavior. The student club/organization coordinated or was an active player in the violation of the Student Code of Behavioral Conduct.
9. The student codes of conduct shall apply to a student's or student club's/organization's behavior which takes place in the following areas or situations:
    a. College premises
    b. College-sponsored activities away from the college premises
    c. Events/functions whether officially approved or considered by a reasonable person to be hosted by a student club/organization
10. The Student Code of Behavioral Conduct shall apply to a student's or club's/organization's behavior wherever it occurs in any of the following circumstances:
    a. Threatening and/or committing physical violence against another person (assault, assault and battery, assault with a dangerous weapon, or harassment)
    b. Participating in harassment of any SPCC member to include students, faculty, staff, guests
    c. When there is substantial information that the student's or student club's/organization's continued presence at the college is potentially dangerous to the health, safety, and/or property of the college community, whether public authorities have brought charges or imposed penalties or not
    d. Furnishing false information to the college

e. Forgery, alteration, or misuse of college documents, records, or identification cards for non-academic purposes
f. Violation of a previously issued no contact directive
g. When the student's or student club's/organization's behavior adversely affects the college community and/or the pursuit of the college's mission and values

Student Code of Academic Conduct

A. In fulfillment of obligations to the college community, each SPCC student is expected to comply with the Student Code of Academic Conduct. Therefore, students are prohibited from engaging in any conduct that materially or adversely affects the educational process including, but not limited **to**, the following:
   1. Violation of Academic Integrity Policy
      a. Cheating is an attempt to use or actual use of unauthorized materials in any format to complete an academic exercise. Cheating also includes the communication of unauthorized information during an academic activity or exercise. Cheating includes but is not limited to, copying another student's homework, class work, or required project (in part or in whole) and presenting it to the instructor as one's own work; or giving, receiving, offering, and/or soliciting information on a quiz, test, examination, or other academic exercise.
      b. Plagiarism is the copying of any published work such as books, magazines, audiovisual programs, electronic media, and films, or copying the theme or manuscript of another individual.
      c. Self-plagiarism is the unauthorized use of one's own previous work without the express permission of both the instructor to whom the previous work was submitted and the instructor to whom the work currently is being submitted.
      d. Fabrication/falsification is an attempt to deceive the instructor in his/her effort to fairly evaluate an academic exercise.
      e. Complicity in academic dishonesty refers to intentionally giving unauthorized assistance to someone else who engages in academic dishonesty.
   2. Violation of program specific guidelines as outlined in program handbooks and distributed materials.

Student Code of Behavioral Conduct

A. In fulfillment of obligations to the college community, each SPCC student and student club/organization is expected to comply with the Student Code of Behavioral Conduct. Therefore, students are prohibited from engaging in any conduct that materially or adversely affects the educational process including, but not limited to, the following:
   1. Physical abuse, verbal abuse, threats, intimidation, harassment, stalking, coercion, and/or other behavior which threatens or endangers the health and/or safety of any person.
   2. Disrespectful behavior toward faculty, staff, students, external partners.
   3. Hate speech, libel, or slander or any other communication or expression designed to incite violence.
   4. Social media posts (private and public) which negatively impact the college, students, faculty, staff, and external partners.

5. Trespass, which includes unauthorized entry into any office or building or other college property on college premises.
6. Vandalism, malicious or negligent destruction, damage, or misuse of college or public property on college premises.
7. Theft, larceny, or embezzlement of the property of another person, the college, or another entity.
8. Occupation or seizure in any manner of college property, a college facility, or any portion thereof for use inconsistent with prescribed, customary, or authorized use.
9. Unauthorized use of college computer facilities and/or resources including but not limited to copyright infringement and misuse of accounts.
10. Disruption of and/or interference with college academic or administrative activities and/or unauthorized occupation of facilities on college premises.
11. Engaging in conduct, activity, or behavior that is disruptive to physical or virtual classroom instruction to include social media, cell phone use, etc.
12. Intentionally setting off a fire alarm, using or tampering with any safety equipment on college premises or at college-sponsored events.
13. Conduct that is disorderly, lewd, or indecent, on physical or virtual college premises or at college sponsored functions; breach of peace or aiding, abetting, or procuring another person to breach the peace. (This regulation does not prohibit peaceful assembly.)
14. Misconduct of a sexual nature that does not meet Title IX definitions.
15. Mental or physical abuse of any person on physical or virtual college premises or at college- sponsored events including verbal or physical actions which threaten or endanger an individual's health or safety.
16. Intentional obstruction or disruption of teaching, administration, or other college activities, including public service functions and other duly authorized activities on college premises or at college-sponsored events.
17. Violation of the Drug and Alcohol Policy
    a. Manufacture, sale, use, distribution, or possession of and/or driving under the influence of narcotics, barbiturates, amphetamines, marijuana, sedatives, tranquilizers, hallucinogens, and/or other similar known drugs and/or drug paraphernalia and/or other chemicals.
    b. Public intoxication, and/or manufacture, sale, misuse, distribution, possession of alcoholic beverages or liquors.
18. Illegal or unauthorized possession of firearms, explosives, other weapons, or dangerous chemicals in a manner that harms, threatens, or causes fear to others.
19. Smoking, vaping, e-cigarettes and/or other forms of tobacco products on college premises or at college-sponsored events.
20. Violation of college regulations regarding the operation and parking of motor vehicles.
21. Forgery, alteration, or misuse of college documents, records, or instruments of identification with intent to deceive.
22. Fiscal irresponsibility such as failure to pay college-levied fines, or the passing of worthless check to college officials.
23. Violation of a local, state, or federal criminal law on college premises adversely affecting student's pursuit of it proper educational purposes.

24. Abuse of the Student Code of Behavioral Conduct including:
    a. Intentionally initiating or causing to be initiated any false report or complaint.
    b. Attempting to coerce or discourage an individual's participation in or use of student conduct procedures.
    c. Intentional obstruction or disruption of disciplinary proceedings.
    d. Attempting to influence the impartiality of a student conduct procedure.
    e. Verbal and/or physical intimidation and/or retaliation of any party to student conduct proceedings prior to, during, and/or afterwards.
    f. Committing a violation of college policy while on conduct probation and/or failing to meet deadlines imposed in accordance with college policy.
    g. Influencing or attempting to influence another person to abuse the Student Code of Behavioral Conduct procedures.
    h. Failing to abide by any conduct outcome as assigned through the Student Code of Behavioral Conduct procedures.

These Student Codes of Conduct are not all inclusive. Other conduct that is disruptive or does not follow proper procedure may be subject to appropriate sanctions.

This Annual Safety and Security Report reflects our unwavering commitment to transparency and proactive campus safety. The well-being of our diverse student body and dedicated staff is our highest priority. We encourage you to review this report regularly and download the Informacast Mass Notification app to receive alerts in the event of an emergency. For any questions regarding this report, or to report a safety concern, please contact Director Willie Kilgo at (704) 272-5347 or reach out to our Safety Operations Center at (704) 290-5866.