SOUTH PIEDMONT COMMUNITY COLLEGE

Appeal Form
Unsatisfactory Status
2026-2027 Academic Year

Student's Name (please print): _____ Student ID: _____

Students in an Unsatisfactory Satisfactory Academic Progress (SAP) status may appeal for their loss of financial aid eligibility. The unsatisfactory status is a result of not meeting the 67% completion rate and/or the cumulative GPA requirement of 2.00.

Check appropriate reasons that affected your academic progress. *Listed below are a few examples of documentation.*		
☐ Personal Related Issues ○ Death certificates, obituaries of family members ○ Letter from family member verifying circumstances ○ Copy of police reports of incident	☐ Health Related Issues ○ Signed letter from doctor ○ Medical Record indicating dates of medical office or hospital visits	☐ Other Circumstances ○ Appropriate documentation supporting your statement

Describe in detail (1) what happened that prevented you from successfully completing classes at South Piedmont Community College, (2) your educational goals, and (3) what has changed to allow you to meet your educational goals now and be successful in college courses. Be specific. *Attach a separate sheet of paper, if necessary.*

Have you attached supporting documentation?	☐ **YES, additional documents are attached**

Important

- **Incomplete appeals will be denied. Be sure to attach a detailed statement with supporting documentation.**
- **Appeals should be submitted to the Office of Financial Aid and Veterans Services within the published deadline dates. Any appeal submitted after a deadline date has passed will go into the next review cycle.**
- **The Vice President of Student Services or his/her designee will consider appeals and the decision will be final. Students will be notified through their SPCC e-mail of appeal decisions.**
- **While awaiting a decision, students are expected to pay their balances or set up a payment plan.**
- **If approved, any eligible financial aid will be applied to the student account and/or refunded to the student according to the published Financial Aid Calendar Disbursement Dates.**
- **Students receiving appeal approval will remain eligible for financial aid funding if they meet all requirements of SPCC's published SAP Policy, which includes maintaining a 2.5 semester GPA *and* 100% completion.**

By signing this form, I certify that I understand the SPCC SAP policies and appeal approval process.

_____ _____
Student's Signature (Required) Date

For Financial Aid Office Use Only Reviewed by _____ Request is: Granted ☐ / Denied ☐ Date: _____
Comments:

Office of Financial Aid and Veterans Services
PO Box 5041 ● Monroe, NC 28111 ● Fax: 704.993.2425 ● Email: finaid@spcc.edu