



Appeal Form

Unsatisfactory Status

2024-2025 Academic Year

Student's Name (please print): _____ Student ID: _____

Students in an Unsatisfactory Satisfactory Academic Progress (SAP) status may appeal their loss of financial aid eligibility. The Unsatisfactory status is a result of not meeting the 67% completion rate and/or the cumulative GPA requirement of 2.00.

Check appropriate reasons that affected your academic progress. Listed below are a few examples of documentation.		
<input type="checkbox"/> Personal Related Issues o Death certificates, obituaries of family members o Letter from family member verifying circumstances o Copy of police reports of incident	<input type="checkbox"/> Health Related Issues o Signed letter from doctor o Medical Record indicating dates of medical office or hospital visits	<input type="checkbox"/> Other Circumstances o Appropriate documentation supporting your statement

Describe in detail what happened that prevented you from successfully completing classes at South Piedmont Community College, your educational goals, and what has changed to allow you to meet your educational goals now and be successful in college courses. Be specific. Attach a separate sheet of paper, if necessary.

Have you attached supporting documentation?	<input type="checkbox"/> YES, additional documents are attached
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Important Notice
<ul style="list-style-type: none">Incomplete appeals will be denied.The Vice President of Student Services or his/her designee will consider appeals and the decision will be final. Students will be notified through e-mail of appeal decisions.Students receiving appeal approval will be eligible for financial aid assistance provided that they meet all requirements of the established SPCC SAP standard, including maintaining a 2.5 semester GPA and 100% completion rate.Appeals should be submitted to the Office of Financial Aid and Veterans Affairs no later than 10 days after the start of the term. Appeals submitted late will be reviewed in the next semester.

By signing this form, I certify that I understand the SPCC SAP policies and appeal approval process.

Student's Signature (Required)

Date

For Financial Aid Office Use Only

Reviewed by _____

Request is : Granted / Denied

Date: _____

Comments:

Office of Financial Aid and Veterans Services

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