

MOA – Medical Billing and Coding AAS (A25310B) - 66 Credit Hours

2018-2019

Fall – 1 st Year				
Course No.	Course Name	Lec	Lab	Credit
CIS 110	Introduction to Computers (S)	2	2	3
ENG 111	Writing and Inquiry (S)	3	0	3
MED 121	Medical Terminology I (1st 8)	3	0	3
MED 122	Medical Terminology II (2nd 8)	3	0	3
OST 131	Keyboarding (S)	1	2	2
OST 148	Med Ins & Billing ****	3	0	3
Total				17

Fall – 2 nd Year				
Course No.	Course Name	Lec	Lab	Credit
BIO 166	Anatomy and Physiology II	3	3	4
OST 164	Office Editing	3	0	3
OST 247	Procedure Coding	2	2	3
OST 248	Diagnostic Coding	2	2	3
	Humanities/Fine Arts Elective			3
	Communications Elective			3
Total				19

- ★ - Designates classes preparing students to sit for NHA CEHRS certification test
- ★★ - Designates classes preparing students to sit for NHA CBCS certification test
- ★★★ - Designates classes preparing students to sit for NHA CMAA certification test

Spring – 1 st Year				
Course No.	Course Name	Lec	Lab	Credit
BIO 165	Anatomy and Physiology I (S)	3	3	4
BUS 121	Business Math (S)	2	2	3
OST 134	Text Entry & Formatting	2	2	3
OST 149	Medical Legal Issues (S)	3	0	3
OST 243	Medical Office Simulation ★*	2	2	3
Total				16

Spring – 2 nd Year				
Course No.	Course Name	Lec	Lab	Credit
OST 249	Med Coding Certification Prep	2	3	3
OST 260	Adv Coding Methodologies ★★	2	3	3
OST 288	Medical Office Admin Capstone	2	2	3
WBL 111	Work-Based Learning I	0	10	1
WBL 115	Work-Based Learning Seminar I	1	0	1
	Social/Behavioral Science Elective			3
Total				14

It is strongly recommended to take courses in bold during the 1st year.

(S) – Designates recommended classes for students starting in spring of the first year
 * **OST 148 and OST 243 are prerequisites for OST 288**