



FERPA RELEASE FORM

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) of 1974 is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children’s educational record. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level.

By completing this form, South Piedmont Community College may verbally disclose information to the designated individual(s). This form does not allow the designated individual(s) to request information (transcripts or registration changes) on the student’s behalf. Please see the college catalog for full details.

I authorize South Piedmont Community College to verbally disclose information about the following educational records upon request to the designated individuals or entity below (*check all that apply*):

- Academic records Student conduct records
- Other educational records (*please specify*) _____

Designated Individual / Entity

Name _____ Relationship _____

Name _____ Relationship _____

Name _____ Relationship _____

Individuals listed above may be required to present valid picture identification when requesting information.

Term

For entire enrollment period at South Piedmont Community College: Yes No

For a specific period, please provide dates: _____

For a specific incident, please identify: _____

Printed Name _____ SPCC Student ID No _____

Student Signature (*required*) _____ Date _____

- OFFICE USE ONLY -

Received by _____ Date _____

Entered by _____ Date _____

Submit completed form to the Registrar:
 South Piedmont Community College
 PO Box 126, Polkton NC 28135 | PO Box 5041, Monroe NC 28111
 Fax: 704.272.5303 | 704.993.2425